

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
May 10, 2023**

Convene Open Session

Board President Owen called this Regular Meeting Open Session to order at 6:33p.m.

Attendance at Meeting

John Owen	Patricia Threet	Kevin Grossman	Angela Meeker	Kyle Kelley
Claudia Vestal	Sheila Coonerty			

Student Board Representative, Eva Diop
Student Board Representative, Neveah Karraker
Student Board Representative, Lynda Otero

Kris Munro, Superintendent
Dorothy Coito, Assistant Superintendent, Educational Services
Molly Parks, Assistant Superintendent, Human Resources
Jim Monreal, Assistant Superintendent, Business Services

Members of the Audience

Welcome and Format

Board President Owen welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

3.3 Agenda Changes, Additions, or Deletions

None.

PUBLIC COMMENTS

Jessica Reeves, Heidi Hurley, Susie O’Hara, Lacey Grey, and others came to express their concern about the removal of the Westside Parent Education Nursery School (WPENS) from the Bay View campus. They spoke of the impactful community that WPENS has created and expressed gratitude for the service of Teacher Cory Cherk throughout the years. They requested that the Board allow WPENS to remain on the Bay View campus for one year and that SCCS work to identify and collaborate on finding an alternate location for their school site.

SUPERINTENDENT’S REPORT

Superintendent’s Report

Superintendent Munro began her report by congratulating Executive Assistant Alyssa Martinez for welcoming her first daughter into the world. Alyssa started with SCCS in 2020 and tonight will be Alyssa’s final Board meeting. Ms. Munro expressed her deepest gratitude for Alyssa’s years of service as her assistant, and to the district, stating that she will be missed. Superintendent Munro went on to state that interviews had been held for Student Trustees for the upcoming school year and the current Student Trustees provided input. Ms. Munro discussed the collaboration day for incoming TK teachers and expressed her excitement that TK enrollment is coming in higher than projected which means that more students will have preschool than ever

before. Ms. Munro discussed the last two Vision 2030 Committee meetings wherein members continued with context building, discuss process, learned about updated housing data for Santa Cruz, and discussed the need to reduce expenditures by 1 million per year. Ms. Munro concluded her report by providing her final COVID response update as the Federal State of Emergency officially ended.

Student's Report

Student Board Representative Eva Diop gave a brief report where she expressed excitement at the events happening on campus including the Rainbow Flag Ceremony, Senior Award Night, SCHS Rainbow Alliance Drag Show, Prom, Senior Week, Black Graduation on May 20th at London Nelson and Graduation on the SCHS Field on May 26th.

Student Board Representative Neveah Karraker began her report by sharing that Senior Prom was held at the Paradox Hotel, the Casino Night theme had fake money, poker chips, card games and students had a blast. Ms. Karraker said that their production of *Little Shop of Horrors* had an excellent turnout. She lauded Harbor's Art Show which showcased student work including painting, charcoal, ceramics, and paper mache. Ms. Karraker also commended the Film Society for working hard on the upcoming the Film Festival at Café Warner Theater. Ms. Karraker concluded her report by thanking Executive Assistant Martinez for her guidance and support throughout Ms. Karraker's time as a Student Trustee and wished Alyssa and her family the best.

Student Board Representative Lynda Otero began her report by discussing the annual Agua Frescas event in the quad which included a Ballet Folkloric Club performance, Assistant Principal Quevedo's musical group, and treats such as Horchata and Jamaica. She shared that small rainbow flags were given to teachers to place in their classrooms. Ms. Otero concluded her report by discussing the senior celebrations that are happening throughout our schools and expressed her excitement to attend Soquel High's prom at Roaring Camp next week.

BOARD MEMBERS' REPORTS

Board Members' Reports

Trustee Threet thanked Alyssa Martinez for her work with the board and thanked the Student Trustee's for all their hard work this year on the board.

Trustee Grossman began his report by offering his congratulations to all the graduates, sharing that he has an 8th Grader who will be moving onto Santa Cruz High School next year. Trustee Grossman shared that he volunteered as a judge for the Soquel High Biotechnology Debate and was wowed by how sharp and focused rebuttals were. Trustee Grossman also discussed his visit to Harbor High where he helped hold mock interviews for the Photography and Health Services CTE students. Trustee Grossman concluded his report by discussing his visit to Gault and the Mission Hill Middle School Choir Pop Concert where the choral performers showed incredible skill.

Trustee Meeker shared her gratitude to everyone managing all the finer details of end of the year events. Trustee Meeker attended the Monarch Exit Criteria Celebration and LGBTQ Task Force where she learned about exciting upcoming events such as Queer Graduation. Trustee Meeker discussed the data shared about enrollment projections at the last Vision 2030 meeting. She concluded her report by saying she was looking forward to celebrating students at the upcoming graduations and attending the Queer Youth Leadership Awards.

Trustee Vestal shared that she had also attended the Monarch Exit Criteria Presentation, stating that it was a joy to see the participation of parents in those early stages of life. Trustee Vestal also attended the LGBTQ

Task Force meeting and was amazed by the number of activities they are working towards. She concluded her report by sharing that she visited Gault where she saw engaged students, vibrant classrooms, a beautiful library and met two of the seven student teachers. She expressed her gratitude to Principal Amariah Hernandez for showing her around.

Trustee Kelley shared that he completed session five of Masters in Governance which discussed community relations and advocacy and was excited about all he has been learning. He also shared that he attended Music in the Park where the Santa Cruz High Band performed, stating your kids too can go to Carnegie hall!

Trustee Coonerty began her report by wishing the three current Student Trustees the best for the future and said that she had truly enjoyed their presence on the board. Trustee Coonerty shared that having been on the board for 10 years, this year struck her how much positive growth and change has occurred and how she has been impressed by the innovative ways that SCCS has found to get things done. Trustee Coonerty concluded her report by stating how proud she is of SCCS.

Board President's Report

Board President Owen began his report for thanking Alyssa Martinez for her time on the board, stating that when he was new to the Board she was extremely patient and kind, and that it will not be forgotten. President Owen went on to state that he helped conduct the incoming Student Trustee interviews and he felt the current Student Trustees had set the bar high for the incoming Student Trustees, saying the new folks have some big shoes to fill. President Owen shared that the Vision 2030 Committee had participated in a very rich discussion during their last meetings and said that he felt it had been one of the more effective committees he has been on over the years. President Owen concluded his report by sharing that he also attended Music in the Park, stating it was a great event where he got sunburnt and thoroughly enjoyed himself and the opportunity to be a part of the community.

APPROVAL OF MINUTES

1. MSP (Threet/Kelley) 7-0, the Board of Education approved the Minutes of February 22, 2023 Meeting.
2. MSP (Threet/Kelley) 7-0, the Board of Education approved the Minutes of March 22, 2023 Meeting.

GENERAL PUBLIC BUSINESS

Closed Session Items

Report of Actions Taken in Closed Session

1. Ms. Parks shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments. The Board voted 6-0 to move forward with Ms. Parks' recommendation.
2. Ms. Parks shared information with the Board regarding Public Employee Discipline/Dismissal/Release/Complaints.
3. Ms. Parks provided an update to and received direction from Trustees regarding negotiations with GSCFT.
4. Ms. Parks provided an update to and received direction from Trustees regarding negotiations with SCCCE.
5. The Board reviewed and discussed public employee performance evaluation (Govt. Code Section 54957) – Superintendent.

Acknowledgement of Gifts

The Soquel Parent Booster Group (Soquel Fund) donated a comprehensive stereo/sound system to Soquel High School, for installation in the School Stadium (Dewey Tompkins Stadium).

Board President John Owen noted that as was requested at the last Study Session Meeting, the consent agenda has been moved to the end of the meeting.

ITEMS TO BE TRANSACTED AND/OR DISCUSSED

8.2.1.1 Staff Report: 2023 High School International Travel Update

Superintendent Munro introduced teachers Nehal Pfeiffer and Larkin Wilson and their students to present on the High School International Travel Update. The Career Technical Education Biotechnology course at Soquel High School and the International Baccalaureate Film class at Harbor High School both had opportunities to travel to Europe for learning experiences this school year. In January, the Harbor High International Baccalaureate Film class traveled to Paris, France for the American School of Paris's annual "Clash of the Titans!" Film Competition. And, in February, Soquel High School Biotechnology students traveled to Edinburgh and London where they attended the 2023 International Conference on Biotherapeutics Analytical and Bioinnovation Conference as well as tours and workshops on medicine and forensics. Trustees were moved by the presentation and the opportunities afforded to high school students this year. Trustees expressed gratitude to our teachers, asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

8.2.1.2 New Business: Career Technical Education Five Year Plan

Assistant Superintendent Coito introduced Director Julia Hodges to provide the Career Technical Education (CTE) Five Year Plan. Santa Cruz City Schools has a long, rich history in offering award-winning CTE high school courses. CTE programs are federal programs that require that every district has a CTE Plan that is approved by the district Board of Trustees and is annually reviewed by the district CTE Advisory. The proposed SCCS CTE Plan is a five-year plan that follows both the state of California and federal guidelines and requirements. It was developed by focusing on areas of growth as indicated by the state CTE Incentive Grant self-assessment and the federal Perkins grant needs assessment. The district CTE Advisory, composed of students, teachers, industry partners, administrators, and parents, gave input into the plan as did the district CTE staff. Trustees asked questions and had discussion.

MSP (Threet/Kelley) 7-0, the Board of Education approved the Career Technical Education Five Year Plan.

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

8.2.2.1 New Business: Resolution 40-22-23: Inter-Fund Loans for Cash Flow

Assistant Superintendent Monreal introduced the annual Resolution 40-22-23: Inter-Fund Loans for Cash Flow. The District may have a need to transfer cash to another fund while waiting for Federal or State apportionments. This annual resolution would allow funds to be temporarily transferred to another fund of the District for payment obligations. The transfer is accounted for as a temporary borrowing between funds and is not available for budgeting. Amounts that are transferred shall be repaid in the same fiscal year, or within the final 120 days of a fiscal year. Borrowing shall occur only when the fund receiving the money will earn sufficient revenue during the current fiscal year to repay the amount transferred. No more than 75% of the maximum of money held in any fund or account during a current fiscal year may be transferred. Assistant Superintendent Monreal recommended the approval of Resolution 40-22-23: Inter-Fund Loans for Cash Flow. Trustees asked questions and had discussion.

Trustee Vestal motioned to approve the Inter-Fund Loans for Cash Flow. Trustee Threet seconded the motion.

The motion was passed by the following roll call vote:

Roll Call Vote: Threet – Yes	Grossman – Yes	Meeker – Yes	Vestal – Yes
Kelley – Yes	Coonerty – Yes	Owen – Yes	

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

8.2.2.2 New Business: Resolution 42-22-23: Special Reserve Fund 17

Assistant Superintendent Monreal brought forward Resolution 42-22-23: Special Reserve Fund 17. On June 15, 2022, the Board passed Resolution #41-21-22, Commitment of Funds. These committed funds were for the 2022-23, 2023-24, and 2024-25 budgets and included Chromebook replacement, curriculum master planning, e-rate cost share, post-employment benefits, Social Emotional Counselors and more. During the 2022-23 school year, the Board resolved to set aside funds for future transportation costs that may be associated with a new required transportation plan. Establishing Special Reserve Fund 17 is a way for SCCS to weather impending revenue loss and to clearly illustrate the Board’s resolutions to set aside funds in the multi-year projection. Per Education Code Section 42842, amounts from this special reserve fund must first be transferred into the general fund or other appropriate fund before expenditures may be made. Special Reserve Fund 17 is authorized by statute and will function effectively as an extension of the general fund. The Board may return funds from Fund 17 to the general fund by Board action. Trustees asked questions and had discussion.

GSCFT President Casey Carlson made a public comment and spoke on behalf of the Federation stating that they had initially spoken against the Special Reserve Fund 17 when it was first brought up as they did not understand it at the time, but through working with the District they now have a better understanding and support the Resolution.

Trustee Grossman motioned to approve the Resolution 42-22-34: Special Reserve Fund 17. Trustee Coonerty seconded the motion.

The motion was passed by the following roll call vote:

Roll Call Vote: Threet – Yes	Grossman – Yes	Meeker – Yes	Vestal – Yes
Kelley – Yes	Coonerty – Yes	Owen – Yes	

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

8.2.2.3 New Business: Alternative Design Build Process for Educator/Workforce Housing Delivery

Assistant Superintendent Monreal introduced Director Trevor Miller to present on the Alternative Design Build Process for Educator/Workforce Housing Delivery. The district has been in discussion with legal counsel about possible delivery methods for the design and construction of the Educator/Workforce Housing project. After reviewing these processes with the Board Educator/Workforce Housing Ad Hoc Committee, staff recommends the District

pursue the Alternative Design Build Delivery Method. District counsel was available to answer questions. Trustees asked questions and had discussion.

MSP (Threet/Kelley) 7-0, the Board of Education approved the Alternative Design Process for Educator/Workforce Housing Delivery.

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

8.2.3.1 Staff Report: Working Conditions Survey

Assistant Superintendent Parks presented on the Working Conditions Survey. Santa Cruz City Schools utilizes the New Teacher Center (NTC) Certificated Employees Working Conditions Survey to seek staff feedback. The NTC researched based tool has informed SCCS' efforts to continually improve working conditions for all certificated staff. Seven years ago, a committee composed of representatives from SCCCE Leadership, Cabinet and the Classified Personnel Director drafted the District's Classified Working Conditions Survey using the NTC survey as a model. The data from these surveys support the District to work to continually improve working conditions for staff. Strong working conditions support the District's efforts to recruit and retain excellent staff to serve students. Staff presented longitudinal survey results and next steps. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

Incoming Co-President for GSCFT Matt Bruner made public comment stating that our teachers working conditions are our students working conditions and wanted to highlight points from the survey including that student behavior that continues to be a challenge. He also noted that teachers want to learn and were hopeful for meaningful Professional Development. He concluded by stating that staff and District leadership have established a good feedback loop where folks are seeing that their voices are being heard and being taken seriously.

8.2.3.1 Staff Report: Partners of Administration and Labor Update

Assistant Superintendent Parks presented the Partners of Administration and Labor Update. Santa Cruz City Schools is committed to ensuring the District is a great place to work and learn. To that end, SCCS works in partnership with the Greater Santa Cruz Federation of Teachers (GSCFT) and Santa Cruz Council of Classified Employees (SCCCE). Several years ago, district staff and union leadership began attending the California Labor Management Initiative Trainings (CLMI) and trainings in the ABC School District. Since then, SCCS has implemented a structure called the Partnership between Administration and Labor (PAL) to improve collaboration. This structure allows for problem solving, sharing ideas, and seeking input from everyone. Certificated staff have been using this model at both the district and site levels for several years and the Classified site PAL process began this school year. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

8.2.3.3 New Business: Annual Declaration of Need

Assistant Superintendent Parks brought forward the Annual Declaration of Need. Beginning July 1, 1994, any public school district wishing to employ individuals on emergency permits or limited assignment permits must file a Declaration of Need with the CCTC on an annual basis. Under the guidelines established, this Declaration of Need must be presented to the Governing

Board at a regularly scheduled public meeting of that Board and it may not be presented as part of a consent calendar. A properly credentialed teacher may agree to an assignment which requires a limited assignment permit as part of their full-time position (e.g.: 60% taught in a credentialed area and a 40% taught in an area requiring an emergency permit). This is not the District's preferred practice. SCCS will adhere to ESSA requirements as well as Williams' compliance, but in the rare circumstance that the above situation occurs, the District needs this flexibility as an option for compliance. Adoption of the attached Declaration of Need will allow us to continue to offer employment to those candidates we feel are the most qualified for the position. Trustees asked questions and had discussion.

MSP (Coonerty/Vestal) 7-0, the Board of Education approved the Annual Declaration of Need.

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

8.2.3.4 Staff Report: SCCCE 2023-24 Sunshine Articles to SCCS

Assistant Superintendent Parks introduced SCCCE 2023-24 Sunshine Articles to SCCS. The Santa Cruz Council of Classified Employees contract proposals are being submitted for sunshining. This in accordance with the Employees Relations Act for public notice of contract proposals before official negotiations may begin. SCCCE proposed to open the following articles for negotiations with Santa Cruz City Schools: Article VII Vacations, Article VIII Holidays. Mutual articles proposed are Article XV Leaves, Article VI Hours and Overtime, Article IX Wages, Article XVII Professional Growth. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

Consent Agenda

8.3.1.1 Physical Education Waiver: Santa Cruz High School, 8.3.1.2 Out of State Travel: Special Education, 8.3.1.3 Out of State Conference Request: Student Services, 8.3.2.1 Purchase Orders, Bids & Quotes, 8.3.2.2 Warrant Register, 8.3.2.3 Budget Transfers, 8.3.2.4 Parcel Tax Oversight Committee Application, 8.3.2.5 Third Quarter Investment Report, 8.3.2.6 Resolution 41-22-23: A-Z Bus Set Aside for Special Education Buses, 8.3.2.7 J13A Waiver: Soquel High School Storm Closure, 8.3.2.8 Bond Project Notice of Completion, 8.3.3.1 Certificated Personnel Actions, 8.3.3.2 Classified Personnel Actions, 8.3.3.3 Designation of California Interscholastic Federation League Representatives for 2023-24, 8.3.3.4 Overnight Field Trip: Soquel High Basketball, 8.3.4.1 Gifts, 8.4.1.1 Memorandum of Understanding: Santa Cruz County Office of Education Career Technical Education: IT Essentials, 8.4.1.2 Memorandum of Understanding: Santa Cruz County Office of Education Career Technical Education: Fire Science, 8.4.1.3 Typing Agent Annual Contract Renewal, 8.4.1.4 Learning Ally Annual Contract Renewal, 8.4.1.5 AVID Contract Renewal, 8.4.1.6 Agreement for Professional Services: Speech Therapy Santa Cruz, 8.4.1.7 iReady Contract Renewal, 8.4.1.8 Memorandum of Understanding: Housing Matter: Rebele Family Shelter, 8.4.1.9 Memorandum of Understanding: Santa Cruz Free Guide, 8.4.1.10 Memorandum of Understanding: Association of Faith Communities, 8.4.1.11 Nonpublic School: North Valley School, Santa Rosa, 8.4.2.1 SCI Consulting Group Levy Administration Services Agreement, 8.4.2.2 Crowe LLP Agreement: 22-23 District Financial Audit Fee Increase, 8.4.2.3 GASB 75: Fee to Update Reporting Services, 8.4.2.4 Memorandum of Understanding: Indian Canyon Nation: Rematriation Ancestor Reburial at Santa Cruz High School, 8.4.2.5 Designation of District Representatives for Federal Emergency Management Agency Relief Application, 8.4.2.6 Memorandum of Understanding Amendment: Pacific Collegiate School: Pixellot Connection in the Natural Bridges Gym, 8.4.2.7 19six Architects and Interiors: Amendment Agreement 2: Educator Housing, 8.4.2.8 19six Architects and Interiors: Proposal: DeLaveaga Elementary School Relocatable Classroom Building, 8.4.2.9 American Modular Systems Inc.: Piggyback Bid

Renewal: Facility Supply Services Contract, 8.4.2.10 GV Land Surveying: Proposal: Educator Housing Surveying and Mapping Services for Easement, 8.4.2.11 North American Technical Services: Proposal: DeLaveaga Elementary School Relocatable Classroom Building In-Plant Inspection Services, 8.4.2.12 Premier Inspections Services: Proposal: Sustainability HVAC Inspections, 8.5.1 American Modular Systems: Change Order 6: Gault Elementary School Modular Classroom Building, 8.5.2 Art Grams: Proposal: Soquel High School Fitness Phase 2 Inspection Services, 8.5.3 Bosco Construction Services, Inc.: Contract: Touch Panel Installation, 8.5.4 Bosco Construction Services, Inc.: Proposal: Bay View Elementary School Fencing Realignment, 8.5.5 Development Group Inc.: Proposal: Harbor High School Vape Detectors and Camera, 8.5.6 Dilbeck & Sons Inc.: Proposal: Westlake Elementary School Door Replacement, 8.5.7 Dilbeck & Sons Inc.: Proposal: Gault, Westlake, DeLaveaga & Branciforte Small Schools Door Hardware Replacement, 8.5.8 Hart Floor Company: Proposal: Harbor High School Gym Floor Refinishing, 8.5.9 KeyAnalytics Proposal Bond Accounting Software, 8.5.10 Peartree + Belli Architects Inc.: Amendment Agreement: Branciforte Middle School Campus Modernization, 8.5.11 PSR Electric: Proposal: Branciforte Middle School MPR Stage Electrical, 8.5.12 Sierra School Equipment Co.: Proposal: Mission Hill Middle School Furniture

Trustee Grossman motioned to approve the consent agenda. Trustee Kelley seconded the motion.

The motion was passed by the following roll call vote:

Roll Call Vote: Threet – Yes	Grossman – Yes	Meeker – Yes	Vestal – Yes
Kelley – Yes	Coonerty – Yes	Owen – Yes	

Student Trustee Diop recommended a yes vote on this matter.

Student Trustee Karraker recommended a yes vote on this matter.

Student Trustee Otero recommended a yes vote on this matter.

8.6 Discussion: Possible Items for Future Meeting Agendas

Student Trustee Lynda Otero requested that the Board further discuss the public comments regarding the removal of WPENS from the Bay View campus.

Superintendent Munro and Trustee Threet suggested that as the matter is timely they set aside time in their Trustee and Student Trustee meetings to discuss WPENS and suggested to not add it as an agenda item. The Student Trustees agreed this was a good method to learn more about the context of the school.

9. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Owen adjourned this Regular Meeting at 9:02 p.m.

Board Meeting Schedule Information

1. The Study Session on May 24, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Regular Board Meeting on May 31, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Board Meeting on June 14, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

*For more details about this meeting, please visit our district website and listen to the meeting recording:

http://sccs.net/board_of_education

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

John Owen, President
Board of Education